



## **Establishment Committee**

**Date:** MONDAY, 19 JUNE 2017

**Time:** 1.45 pm

**Venue:** COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

**Members:** Deputy the Revd Stephen Haines (Chairman)  
Deputy Edward Lord (Deputy Chairman)  
Randall Anderson  
Mark Boleat  
Deputy Keith Bottomley  
Sheriff & Alderman Peter Estlin  
Deputy Kevin Everett  
Sophie Anne Fernandes  
Deputy Jamie Ingham Clark  
Jeremy Mayhew  
Sylvia Moys  
Deputy Joyce Nash  
Barbara Newman  
Deputy Richard Regan  
Deputy Elizabeth Rogula  
Ruby Sayed  
Deputy Philip Woodhouse

**Enquiries:** Amanda Thompson  
tel. no.: 020 7332 3414  
amanda.thompson@cityoflondon.gov.uk

**Lunch will be served in Guildhall Club at 1PM**  
**NB: Part of this meeting could be the subject of audio or video recording**

**John Barradell**  
**Town Clerk and Chief Executive**

# AGENDA

## Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**  
To agree the public minutes and summary of the meeting held on 3 May 2017.  

**For Decision**  
(Pages 1 - 6)
4. **OUTSTANDING ACTIONS REPORT**  
Report of the Town Clerk.  

**For Information**  
(Pages 7 - 8)
5. **BUSINESS PLANS 2017/2018**  
Report of the Town Clerk, Comptroller and City Solicitor, and Director of Human Resources.  

**For Decision**  
(Pages 9 - 68)
6. **DIVERSITY FLOAT LORD MAYOR'S SHOW NOVEMBER 2017**  
Report of the Director of Human Resources.  

**For Decision**  
(Pages 69 - 70)
7. **CORPORATE AND PUBLIC LAW DIVISION OF THE COMPTROLLER & CITY SOLICITOR'S DEPARTMENT - STAFF FUNDING**  
Report of the Comptroller and City Solicitor.  

**For Decision**  
(Pages 71 - 76)
8. **MARKET FORCES SUPPLEMENT REQUEST**  
Report of the Town Clerk.  

**For Decision**  
(Pages 77 - 96)

9. **ANNUAL EQUALITIES IN EMPLOYMENT MONITORING REPORT 2016/2017**

Report of the Director of Human Resources.

**For Information**  
(Pages 97 - 126)

10. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

12. **EXCLUSION OF THE PUBLIC**

MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

**For Decision**

**Part 2 - Non-Public Agenda**

13. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 3 May 2017.

**For Decision**  
(Pages 127 - 128)

14. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

**For Information**  
(Pages 129 - 130)

15. **MARKET FORCES SUPPLEMENT REVIEW**

Report of the Director of Human Resources.

**For Information**  
(Pages 131 - 136)

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

**Part 3 - Confidential Agenda**

18. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 3 May 2017.

**For Decision**

19. **PAY AWARD 2017/18**  
Director of Human Resources to be heard.

**For Decision**

20. **WRITTEN SUBMISSION OF PAY**  
Report of the Director of Human Resources.

**For Decision**

21. **DEPARTMENTAL UPDATE**  
Report of the Town Clerk.

**For Decision**

22. **TOWN CLERK'S UPDATE**  
Town Clerk to be heard.

**For Information**